

**Swardeston Parish Council
Minutes of the August 2016 Parish Council Meeting
at the village hall, Swardeston On Thursday 11th August 2016 at 7.30PM
Meeting 8/2016**

Present:		
Ian Francis	Geoff Loades	Liz Brown
David Rice	Justin Barber	Simon Pithers
Carole Jowett – Clerk		
1 member of the public attended		

1 member of the public attended

Justin Barber

Simon Pithers

- | | | |
|---|---|---------------------|
| 1 | <p>To consider apologies for absence</p> <p>Mr Derek Barber, Cllr Foulger and PCSO Sore had sent their apologies.</p> | |
| 2 | <p>To receive declaration of interests in items on agenda</p> <p>There were no declarations of interest.</p> | |
| 3 | <p>Resolution to adjourn the meeting for public participation and District/County Councillor reports</p> <p>Councillor Foulger had reported by email that there were no issues at that time.</p> <p>Councillor Legg also said there was nothing of interest to report.</p> <p>There were no issues raised by the public.</p> | |
| 4 | <p>To confirm minutes and review matters arising from 14th July 2016 meeting</p> <p>The minutes from 14th July 2016 meeting were agreed and signed.</p> <p>The flooding issues in high Common had been discussed with highways and it had been agreed to instruct a contractor to clear the ditches and solve the problem affecting Short Lane, the Common and Intwood Lane, this had not happened. Highways had also pledged to contact neighbouring landowners due to the silt coming off their land and blocking the ditches and drains. The clerk was asked to chase highways to find out what progress had been made.</p> <p>The causes of the pond flooding had been discussed at the commons steering group and Helen Sibley had disagreed with the work suggested by the contractor consulted by the cricket club. The inspection chambers were lower than the pipework and therefore sludge should be able to be cleared. Mr Francis had asked the cricket club to check with the contractor what was actually needed. Mr Rice questioned the need to spend public money to address this issue, as there were a few inches of water on the road once or twice per year and had raised his objections at the steering group meeting. The cricket club had installed the drains many years ago and were therefore the owners of the system.</p> <p>Helen Sibley had suggested that the grate in the pond should be cleared; the blocked drain cleared which would cost a minimal amount to clear the drain and funding sought or any additional work.</p> <p>After discussion it was agreed that it was not the responsibility of the parish council to commission any work although it did have an interest to ensure the flooding did not unduly inconvenience residents. Mr Laodes suggested that the commons steering committee should have at least two quotes if it wished to pursue the matter.</p> <p>The clerk was asked to chase for progress on the flooding issues on the B1113.</p> <p>Three Pines had contacted the parish council to advise the hedge would be cut back and this was subsequently done. The residents at Cavell Close had queried exactly what the parish council wanted them to do as they maintained their hedge</p> | <p>CJ</p> <p>CJ</p> |

	but due to nesting birds were restricted. Mr Loades said he would have a closer look next time he was in Wood Lane. The issue of RVs parked overnight on the common had been referred to the commons steering group. An abandoned Ford Focus was parked on the common; the clerk had reported this to South Norfolk Council.	GL																
5	To review the June 2016 RoSPA report and agree any action required The latest report showed that there were a few small jobs that could be done; none of them was a serious risk. The chain and the bolts on the swing needed to be tightened. It was agreed that there would be a standard agenda item to discuss the play area and a safety checklist. Mr Pithers suggested that he together with Mr Rice and Mr D Barber should get together outside of the meeting to review the report and make recommendations on the work required.	SP DR DB																
6	To receive feedback from the commons steering group and agree any action This had been addressed in the matters arising from the July meeting, agenda item 4.																	
7	Finance 7.1 To review and agree financial statement to 11th August 2016 The accounts were reviewed and agreed. Mr Francis said that last year £500 was donated to the church but £400 would be welcome in the current year. Mr Loades suggested that a grant request form should be submitted in line with the parish council's policy. There was a donation of £300 due towards the defibrillator box, which would increase the funds; the second half of the precept was due at the end of September. 7.2 To agree invoices for payment in accordance with budget <table><tr><td>Chq no 590</td><td>£152.81</td><td>Norse Eastern Ltd</td><td>Grass cutting</td></tr><tr><td>Chq no 591</td><td>£84.63</td><td>C Jowett</td><td>Clerks salary</td></tr><tr><td>Chq no 592</td><td>£56.40</td><td>HMRC</td><td>PAYE</td></tr><tr><td>Chq no 593</td><td>£290.85</td><td>D Barber</td><td>Box for defibrillator</td></tr></table> The payments were agreed and the cheques signed.	Chq no 590	£152.81	Norse Eastern Ltd	Grass cutting	Chq no 591	£84.63	C Jowett	Clerks salary	Chq no 592	£56.40	HMRC	PAYE	Chq no 593	£290.85	D Barber	Box for defibrillator	
Chq no 590	£152.81	Norse Eastern Ltd	Grass cutting															
Chq no 591	£84.63	C Jowett	Clerks salary															
Chq no 592	£56.40	HMRC	PAYE															
Chq no 593	£290.85	D Barber	Box for defibrillator															
8	To consider correspondence received Planning application 2016/1739 Location St Margarets, Wood Lane, NR14 8DQ Proposal Single storey rear extension The application was reviewed and no comments or objections were made.																	
9	To confirm and agree agenda items for the next meeting to be held on Thursday 8th September 2016 commencing 19:30 at Swardeston Village Hall The review the play area safety check and agree any action The meeting closed at 20:35																	

Signed: Mr I Francis

Chairman to Swardeston Parish Council