

NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL

29 Churchfields
Hethersett
Norwich
NR9 3AF

email: clerk@swardestonparish.gov.uk
Tel: 07918 656568
Clerk: Carole Jowett

TO BE HELD AT SWARDESTON VILLAGE HALL ON THURSDAY 8TH JANUARY 2026 AT 7.30PM

Signed: *C Jowett*

3rd JANUARY 2026

Carole Jowett

Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To co-opt a member to fill vacancy following election
3. To receive declaration of interests in items on the agenda
4. Resolution to adjourn the meeting for public participation and District/County Councillor reports
5. To confirm minutes of the meeting held on 11th December 2025 and review matters arising
6. To discuss progress with installation of the war memorial
7. To discuss and agree any action on remaining funding for the village hall
8. To review and agree the asset register
9. To review and agree comments on planning applications received 2025/3856

Location: Swardeston Bowls Club, The Common Swardeston NR14 8EB

Proposal: Details reserved by condition 3 of 2025/1923 – roof tiles, timber door and cladding, sauna glass

10. To confirm the check on the defibrillator
11. Finance
 - 11.1. To review and agree the financial statement to 8th January 2026
 - 11.2. To confirm budget requirement for 2026/27
 - 11.3. To set the precept for 2026/27
 - 11.4. To confirm the bank balances
 - 11.5. To agree invoices for payment in accordance with budget

BACS	£554.00	Brierton & Woods	War memorial
BACS	£249.70	Norse Eastern Ltd	Grounds maintenance
BACS	£124.83	C Jowett	Clerks salary
BACS	£82.80	HMRC	PAYE
BACS	£4590.00	Shawn Gilbey	Village hall windows and doors
12. To consider correspondence received
13. To adjourn the meeting for public participation
14. To consider agenda items for next meeting