

NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL

29 Churchfields
Hethersett
Norwich
NR9 3AF

email: clerk@swardestonparish.gov.uk
Tel: 07918 656568
Clerk: Carole Jowett

TO BE HELD AT SWARDESTON VILLAGE HALL ON THURSDAY 12TH FEBRUARY 2026 AT 7.30PM

Signed: *C Jowett*

8th FEBRUARY 2026

Carole Jowett

Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To receive declaration of interests in items on the agenda
3. Resolution to adjourn the meeting for public participation and District/County Councillor reports
4. To confirm minutes of the meeting held on 8th January 2026 and review matters arising
5. To review the Biodiversity Policy and agree any changes
6. To consider the Document Retention Policy and agree any changes
7. To consider the war memorial dedication and agree any actions
8. To discuss and agree any action on remaining funding for the village hall
9. To review and agree comments on planning applications received
 - 9.1 2025/3874
Location: Cavell Barn The Common Swardeston Norfolk NR14 8DZ
Proposal: Replacement single storey side extension to an existing annexe
 - 9.2 2026/0235
Location: Cavell Barn The Common Swardeston Norfolk NR14 8DZ
Proposal: Replacement single storey side extension to an existing annexe
 - 9.3 2025/2931
Location: Land South Of Mangreen Swardeston Norfolk
Proposal: Installation of pre construction field drainage to support the operation of the Hornsea Project Three onshore export cable route (EIA Development)
 - 9.4 2025/2812
Location: Drainage Pond Norwich Main Substation Mangreen Hall Lane Dunston Norfolk
Proposal: Installation of pre construction field drainage to support the operation of the Hornsea Project Three onshore export cable route (EIA Development)
10. To confirm the check on the defibrillator
11. Finance

- 11.1. To agree internal audit arrangements
- 11.2. To review and agree the financial statement to 12th February 2026
- 11.3. To agree invoices for payment in accordance with budget

BACS	£13.98	D Barber	Postfix
BACS	£124.83	C Jowett	Clerks salary
BACS	£82.80	HMRC	PAYE
BACS	£TBC	TBC	Electrical work
12. To consider correspondence received
13. To adjourn the meeting for public participation
14. To consider agenda items for next meeting