

NOTICE OF A MEETING OF SWARDESTON PARISH COUNCIL

29 Churchfields
Hethersett
Norwich
NR9 3AF

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Tel: 07918 656568
Clerk: Carole Jowett

TO BE HELD AT SWARDESTON VILLAGE HALL ON THURSDAY 9TH JULY 2026 AT 7.30PM

Signed: *C Jowett*
4th July 2026

Carole Jowett
Clerk to the Council

AGENDA

1. To consider apologies for absence
2. To co-opt 2 members to fill the casual vacancies
3. To receive declaration of interests in items on the agenda
4. Resolution to adjourn the meeting for public participation and District/County Councillor reports
5. To confirm minutes of the meeting held on 11th June 2026 and review matters arising
6. To consider any action on the national energy infrastructure projects
7. To consider Swainsthorpe Neighbourhood Plan - Reg. 16 Consultation and agree any comments
8. To review the draft deed for the Hall farm community fund and agree next steps
9. To consider the provision of a bike rack at the village hall
10. To review and agree any changes to the financial regulations
11. To review and agree a reserves policy as recommended in the internal audit report
12. To review progress with the village hall
13. To check progress on the dog bin
14. To review and agree comments on any planning applications including
 - 14.1. 2026/1662
Proposal: Replace existing wall and roof finishes, remove chimneys and install metal flues in lieu
Location: 1 Manor Cottages Gowthorpe Lane Swardeston
 - 14.2 Proposal: Replacement of roof and upper external wall finishes, removal of chimneys and installation of flues to serve wood-burning appliances. (Works to be undertaken in conjunction with works to adjoining property).
Location: 2 Manor Cottages Gowthorpe Lane Swardeston

15. To confirm the check on the defibrillator
16. Finance
 - 16.1. To review and agree the financial statement to 9th July 2026
 - 16.2. To check and verify the bank balances against the bank reconciliation
 - 16.3. To agree an additional bank signatory
 - 16.4. To agree invoices for payment in accordance with budget

BACS	£305.35	Norse Eastern Ltd	Grounds maintenance
BACS	£124.83	C Jowett	Clerks salary
BACS	£82.80	HMRC	PAYE
BACS	£860.64	OLP	Playground repai
17. To consider correspondence received
18. To adjourn the meeting for public participation
19. To consider agenda items for next meeting